

In order to complete the Link2Let application form, you will need to provide the following information. Please gather this information prior to starting to aid completion before the form times out.

### **Information for applicants**

Applicants are classed as all adult members of the household excepting adult children or non-contributing parents.

- Name
- 3 years address history including the reason for leaving
- Telephone number(s)
- Email address
- Date of birth
- National Insurance Number
- Current housing type (e.g. private renting)
- Relationship to other applicants (if applicable)
- Employer details including address and contact number
- Salary details
- Benefits details
- Current Landlord details including address and contact number (if applicable)

### **Information on full household**

- Details of all people who will reside in the property including names, ages and relationship to applicants
- Details of any pets
- Details of anything else which may affect your housing need e.g. information on any disability which may require consideration or adaptations to be made
- Details of any anti-social behaviour or criminal convictions
- Confirmation of any relationship to a Link employee or Board member

### **Evidence required**

In order to assess an application we will need to be provided with copies of the following information for all applicants.

- 3 months (or 13 weeks) payslips or SA302 for applicants who are self employed
- Most recent benefits award letter (if applicable)
- Evidence of other income e.g. pension or student bursary
- 3 months complete bank statements
- Proof of identity

These can be uploaded as part of the application or provided separately via email or post. Details of where to send information is included in the application form.