



Minutes of the Development Sub Committee Meeting held on Tuesday 22 January 2019 at 3.00pm at Link House, 2c New Mart Road, Edinburgh.

Present:	Ms P Biberbach (Chair) Mr A Diamond Mrs C Donaldson Mr D Mackie	In attendance:	Mr C Culross Mr N Hall Mr R Martin Ms E Taggart Mr J Turner Miss B Watson (Minutes)
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BUSINESS

- | | | Action |
|------------|---|------------|
| 1.0 | DECLARATIONS OF INTEREST | ALL |
| | There were no Declarations of Interest. | |
| 2.0 | APOLOGIES | |
| | Apologies had been received from Ms Catterall, Mrs Sharp Webb and Ms Robertson. | |
| 3.0 | APPROVAL OF THE MINUTES OF THE MEETING HELD ON 18 SEPTEMBER 2018 | ALL |
| | The minutes of the meeting held on Tuesday 18 September 2018 were approved. | |
| | Moved: Mr Diamond
Seconded: Ms Biberbach | |
| 4.0 | MATTERS ARISING | |
| | There were no matters arising. | |
| 5.0 | PRE TENDER RISK ASSESSMENT – BUTTERBIGGINS ROAD, GLASGOW | CC |
| | The Committee considered and discussed the previously circulated report. | |
| | The Committee approved the request to enter into a Design and Build contract with Ashleigh (Scotland) Ltd for the delivery of 186 Mid Market Rent units at Butterbiggins Road, Glasgow, [REDACTED]. | |

6.0 PRE ACQUISITION RISK ASSESSMENT – ST NINIAN’S CRESCENT, PAISLEY CC

The Committee considered and discussed the previously circulated report.

The Committee approved the request to purchase the site at St Ninian’s Crescent, Paisley from Renfrewshire Council [REDACTED]. The site will deliver 23 new build units for social rent incorporating a mix of cottage flats and houses with associated car parking and amenity space. The purchase will be subject to:

- Satisfactory conclusion of the necessary due diligence
- Satisfactory conclusion of the necessary legal agreements
- A satisfactory offer of grant from the Scottish Government
- Any deduction for agreed abnormal costs

7.0 PRE TENDER RISK ASSESSMENT – BRIDGE STREET, CAMBUSLANG CC

The Committee considered and discussed the previously circulated report.

The Committee approved the request to purchase the site at Bridge Street, Cambuslang and enter into a subsequent Partnering (PPC2000) contract with JR Construction (Scotland) Ltd, for the delivery of 86 units [REDACTED].

8.0 DIRECTOR’S REPORT CC

The Committee confirmed that it was satisfied with the content of Mr Culross’s report as previously circulated.

9.0 DEVELOPMENT STAFFING UPDATE CC

The new administration staff were now in post supporting Development Officers. Discussions were taking place on how best to recruit for the Development Officer post. A two-year Trainee Clerk of Works would also be considered subject to SMG resourcing discussions.

DM asked CC about future staffing issues. CC advised that the revised staffing level was able to support the business for the current programme.

10.0 ANY OTHER BUSINESS ALL

CC asked the Committee members about a programme of training. The members unanimously approved and were keen to be involved.

CC requested an additional Development Sub Committee meeting. The meeting was to be held at 12.00 noon on Tuesday 26 February. BW to set up conference call.

11.0 DATE OF NEXT MEETING

The date of the next meeting was confirmed as Tuesday 19 March 2019 at 2.30 pm in the Soper Suite, 2C New Mart Road, Edinburgh

12.0 DEVELOPMENT APPENDICES

The Committee discussed and noted the previously circulated appendices and confirmed it was satisfied with the management of the projects matters identified in the appendices.

The meeting closed at 15.50 pm.