



Minutes of the Development Sub Committee Meeting held on Tuesday 25 August 2020 at 11.00 am by Microsoft Teams call.

Present:	Ms P Biberbach (Chair) Mrs C Donaldson Mr D Mackie Mr R Martin	In attendance:	Mr C Culross Ms E Taggart Ms H Robertson Miss B Watson (Minutes)
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BUSINESS

- | | | Action |
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| 1.0 | DECLARATIONS OF INTEREST | ALL |
| | There were no Declarations of Interest. | |
| 2.0 | APOLOGIES | |
| | Apologies were received from Ms Catterall. | |
| 3.0 | APPROVAL OF THE MINUTES OF THE MEETING HELD ON 17 JUNE 2020 | ALL |
| | The minutes of the meeting held on Wednesday 17 June 2020 were approved. | |
| | Moved: Mrs Donaldson
Seconded: Mr Martin | |
| 4.0 | MATTERS ARISING | ALL |
| | There were no matters arising. | |
| 5.0 | PRE ACQUISITION AND PRE TENDER RISK ASSESSMENT – TINKER’S LANE, PHASE 2 | ET |
| | The Committee considered and discussed the previously circulated report. | |
| | The Committee approved the request to enter into a ‘golden brick purchase agreement’ and enter into a subsequent Design and Build contract with Dundas Building Co Ltd for the delivery of 28 flatted units for social rent at Tinker’s Lane, Motherwell [REDACTED] [REDACTED] subject to: | |
| | <ul style="list-style-type: none">Satisfactory conclusion of the necessary due diligence | |

- Satisfactory conclusion of the necessary legal agreements
- Satisfactory agreement of a Design and Build contract
- A letter of reliance on the site investigation and associated report
- A satisfactory offer of grant from the Scottish Government
- Satisfactory Tender Report from Link's Employer's Agent

6.0 DIRECTOR'S REPORT CC

The Committee confirmed that it was satisfied with the content of Mr Culross's report as previously circulated.

7.0 DEVELOPMENT STAFFING UPDATE CC

All development staff were back at work. The full complement of staff allowed business as usual to continue.

A new Clerk of Works was successfully appointed and would start at the end of September.

8.0 ANY OTHER BUSINESS ALL

Ms Catterall had resigned from Link Group Board and the Development Sub Committee. The Committee thanked Ms Catterall for her contribution.

Mr Martin would identify another member from Link Group Board to join the Development Sub Committee.

The Committee noted the opening of more sites and congratulated and thanked staff for all their hard work under difficult circumstances.

9.0 DATE OF NEXT MEETING ALL

The date of the next meeting was confirmed as Monday 19 October 2020 at 1.30 pm by Microsoft Teams call.

10.0 DEVELOPMENT APPENDICES ALL

The Committee discussed and noted the previously circulated appendices and confirmed it was satisfied with the management of the projects matters identified in the appendices.

The meeting closed at 11.53 am